



**DATE OF DISASTER :** \_\_\_\_\_

*This form must be sent within three months of the program implementation date. To confirm the deadline, consult the Ministère de la Sécurité publique website at <http://www.securitepublique.gouv.qc.ca/en/civil-protection> and go to Financial Assistance to disaster victims.*

**1 IDENTIFICATION OF APPLICANT OWNER(S)/TENANT(S)**

**DAMAGED PRINCIPAL RESIDENCE** Construction year : \_\_\_\_\_

Ms.  Mr.  Owner  Tenant

First Name : \_\_\_\_\_ Last Name : \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Tel. (residence) : \_\_\_\_\_ - \_\_\_\_\_ Tel. (work) : \_\_\_\_\_ - \_\_\_\_\_ Ext : \_\_\_\_\_

Tel. (cell.) : \_\_\_\_\_ - \_\_\_\_\_ Email : \_\_\_\_\_

Ms.  Mr.  Owner  Tenant

First Name : \_\_\_\_\_ Last Name : \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Tel. (residence) : \_\_\_\_\_ - \_\_\_\_\_ Tel. (work) : \_\_\_\_\_ - \_\_\_\_\_ Ext : \_\_\_\_\_

Tel. (cell.) : \_\_\_\_\_ - \_\_\_\_\_ Email : \_\_\_\_\_

**ADDRESS OF DAMAGED PRINCIPAL RESIDENCE**

Address : \_\_\_\_\_ P.O. Box: \_\_\_\_\_

Municipality : \_\_\_\_\_ Postal code : \_\_\_\_\_

**MAILING ADDRESS**  
*(if different from the damaged principal residence)*

Address : \_\_\_\_\_ P.O. Box: \_\_\_\_\_

Municipality : \_\_\_\_\_ Postal code : \_\_\_\_\_

**2 IDENTIFICATION OF OTHER PERMANENT OCCUPANTS**

First Name	Last Name	Date of Birth	Family relationship or other
_____	_____	_____ / _____ / _____	_____
_____	_____	_____ / _____ / _____	_____
_____	_____	_____ / _____ / _____	_____
_____	_____	_____ / _____ / _____	_____

*Add appendix as needed*

**3 INSURANCE**

Did you have home insurance at the time of the disaster?

- Yes Provide a copy of your home insurance policy and the insurer's written reply to your property damage claim.
- No Provide an affidavit stating that you did not have a home insurance.

#### 4 ASSISTANCE FROM OTHER SOURCES

4.1 Indicate any amount already received or expected from other sources, if applicable : \$ \_\_\_\_\_

4.2 Indicate the origin of any amount already received or expected from other sources, if applicable :

\_\_\_\_\_  
\_\_\_\_\_

4.3 Describe what the amount already received or expected from other sources was for, if applicable :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Add appendix as needed*

#### 5 EXCESS COSTS FOR TEMPORARY HOUSING, SUPPLIES OR CLOTHING

One-time financial assistance is granted to individuals forced to evacuate their principal residence for public safety reasons, while a one-time financial assistance is granted for excess temporary housing or supply costs due to work required following the event. This assistance is granted to offset the excess costs of temporary housing or supplies incurred by individuals during a disaster. The assistance amounts to \$20/day for each person evacuated, from the fourth (4th) to the one-hundredth (100th) day of the evacuation. In special circumstances, as public safety requires, this period may be extended. An additional amount of \$50/person is also allocated for clothing when an evacuation occurs in circumstances where the applicant was unable to take clothing with him/her. This amount may be increased to a maximum of \$150/person during cold weather.

Note that the above amounts may be increased by thirty percent (30%) in the territory located between the 49th and 50th parallels, except for the territory of the city of Baie-Comeau and the municipalities on the Gaspé Peninsula, and fifty-percent (50%) for the territory above the 50th parallel, excluding the territory of the cities of Port-Cartier and Sept-Îles.

#### PLACE OF ACCOMODATION

Name of establishment or person offering shelter : \_\_\_\_\_

Address : \_\_\_\_\_ P.O. Box : \_\_\_\_\_

Municipality : \_\_\_\_\_ Postal code : \_\_\_\_\_

Tel. : \_\_\_\_\_ - \_\_\_\_\_ Tel. (other) : \_\_\_\_\_ - \_\_\_\_\_

#### IDENTITY OF PERSONS SHELTERED

First Name	Last Name	Sheltering period					
		From			To		
_____	_____	____	____	____	____	____	____
_____	_____	____	____	____	____	____	____
_____	_____	____	____	____	____	____	____
_____	_____	____	____	____	____	____	____
_____	_____	____	____	____	____	____	____

*Add appendix as needed*

## 6 VERIFICATION AND DISCLOSURE OF DISASTER VICTIMS' PERSONAL INFORMATION

- 6.1 All personal information listed below may be verified with the appropriate ministries and public and private agencies by ministère de la Sécurité publique (MSP) as it deems necessary, but solely for the purpose of processing my claim, including recovery of any excess payment amounts, if applicable :
- 6.1.1 Address of principal residence and list of driver's license address changes as provided by Société de l'assurance automobile du Québec;
  - 6.1.2 Address of principal residence and complete income details (income tax return, notice of assessment, and schedules) as provided by Revenu Québec, to assess as required whether there is a financial vulnerability to waive in whole or in part my deductibles or my financial contribution;
  - 6.1.3 Amounts received from any ministry or public agency financial assistance programs put in place following a disaster (in particular from ministère du Travail, de l'Emploi et de la Solidarité sociale (MTESS) or Société d'Habitation du Québec). Obtain the address of my principal residence and the composition of my family unit from MTESS;
  - 6.1.4 All information and documents concerning my home insurance policy as provided by my insurer. The benefit paid by the insurer, if applicable.
- 6.2 MSP is authorized to verify as it deems necessary any supporting documents provided and any work performed and as such may contact my supplier, my landlord, the new owner of my former principal residence, an employer and municipal authorities.
- 6.3 MSP is authorized to communicate with my financial institution or any other mortgagee to verify the details of my mortgage in the event I claim a departure or movement allowance, or if an excess payment is being claimed back.
- 6.4 MSP is authorized to communicate with my trustee or the office of the superintendent of bankruptcy if my case requires it.
- 6.5 MSP is authorized to send my contact information to an outside firm specializing in damage appraisal or to a Quebec government specialist should inspection of my residence be required to process my claim.
- 6.6 MSP is authorized to inform my municipality should I choose to repair, move, or immunize my residence, or choose to get a departure allowance.
- 6.7 MSP is authorized to transmit my identifying information to local health and social service establishments as it sees fit so that they may contact me about disaster relief services I may require.

## 7 CONDITIONS (ENGAGEMENTS, CONSENT, AND STATEMENTS)

- 7.1 I will provide MSP with all information and documents that it requires to manage the program no later than 30 days after receiving written notice to this effect.
- 7.2 I will allow MSP to inspect the damaged premises or property at the earliest opportunity.
- 7.3 I will notify MSP of any change in my circumstances likely to affect my eligibility or the amount of assistance that may be granted.
- 7.4 I consent to MSP sharing the information in Section 6 with the ministries, organizations, and persons identified therein, but only for the purposes stated in that section.
- 7.5 I understand that up to and including the amounts paid to me, the Quebec's government is subrogated to all my rights and recourse against third parties liable for the damage or event covered by the program.
- 7.6 I understand that if my financial situation is vulnerable at the time of the event, or if I encounter financial difficulty because of the event, I can request an analysis to determine whether the deductibles or the financial contribution required under my claim can be waived in whole or in part.
- 7.7 I understand that if I choose to have a contractor to do the works, I must ensure that he or she has a valid license from Régie du Bâtiment du Québec that qualifies him or her to perform the works indicated in the Damage Assessment Report. Works performed by an unlicensed contractor is reimbursed at the "claimant's rate", and MSP can recover any excess amount of financial assistance granted.
- 7.8 I declare and acknowledge that if I do not abide by program terms and conditions, the government may at its discretion reclaim all or part of the financial assistance granted, should it decide to do so, in solidarity with the other owner(s) or tenant(s) who have received the assistance.
- 7.9 I declare that all information provided in this claim is true and complete.

\_\_\_\_\_  
Name (please print) Date of Birth :    YYYY /    MM /    DD

\_\_\_\_\_  
Owner's or Tenant's signature Date :    YYYY /    MM /    DD

\_\_\_\_\_  
Name (please print) Date of Birth :    YYYY /    MM /    DD

\_\_\_\_\_  
Owner's or Tenant's signature Date :    YYYY /    MM /    DD

**SCHEDULE A – TEMPORARY PREVENTIVE MEASURES**

Financial assistance granted for temporary preventive measures, listed in part 1 of Appendix A taken by an individual, during an event, to protect his or her principal residence and related property, equals the cost of such measures up to a limit of \$3,000.

DESCRIPTION OF TEMPORARY PREVENTIVE MEASURES	AMOUNT CLAIMED
	\$
	\$
	\$
	\$

**Total :** \$

**SCHEDULE B – MOVING OR STORAGE COSTS**

Financial assistance granted to cover moving or storage costs to individuals obliged to move or store the movable property from their principal residence because of an event or restoration work following an event equals the cost paid up to a maximum of \$1,000.

DESCRIPTION OF MOVING OR STORAGE COSTS	AMOUNT CLAIMED
	\$
	\$
	\$
	\$

**Total :** \$

**SCHEDULE C – DAMAGES TO ESSENTIAL MOVABLE PROPERTY**

Financial assistance granted for essential personal property, listed in Appendix B, damaged during the event equals the amount of eligible damages less a \$100 deductible. However, Appendix L specifically excludes certain movable goods from this program. The amount of eligible damages for such goods is determined according to the lowest of the cost of repairing the good, the cost of replacing the good with a good of equal or lower quality, or the cost at standard quality replacement good listed Appendix B.

	1	2	3	4
	Maximum value	Repair cost (\$)	Replacement cost (\$)	(\$ Amount claimed (the lowest of column 1, 2 or 3))
<b>1. KITCHEN AND DINIG ROOM</b>				
One stove <b>OR</b> one oven and cooking plate	\$650			
One refrigerator	\$1,000			
One dishwasher	\$400			
One table and four chairs	\$800			
One chair per additional permanent occupant	\$125			
One set of cookware	\$200			
One kettle	\$25			
One electric coffee maker	\$30			
One microwave oven	\$175			
One toaster or toaster oven	\$30			
One mixer, food processor, hand mixer	\$60			
Utensils and cooking utensils	\$200			
Dishware	\$150			
Essential food, household and personal products – First permanent occupant	\$500			
Essential food, household and personal products – per additional permanent occupant	\$50			
One indoor waste container	\$30			
<b>2. LIVING ROOM OR FAMILY ROOM</b>				
Living room furnishings (specifically including a sofa, loveseat, arm chair, table, lamp)	\$1,600			
One television set	\$450			
One television stand	\$150			
<b>3. BEDROOM</b>				
Bedroom furnishings (specifically including a bed frame, dresser, night table, mirror, lamp) – per permanent occupant	\$775/occ.			
Mattress and box spring – per permanent occupant	\$475/occ.			
<b>4. LAUNDRY AND BATHROOM</b>				
One washer	\$600			
One dryer	\$450			
<b>5. MISCELLANEOUS</b>				
One freezer	\$460			
One computer	\$800			
Computer furniture	\$200			
Books and supplies for one permanent full-time student occupant during an academic year	\$300/occ.			
Other goods required by an employed individual – per permanent occupant	\$1,000/occ.			
Children's items age 0-3 years	\$300			
Equipment for disabled person – per permanent occupant	\$500/occ.			
One dehumidifier, humidifier, fan	\$250			
Clothing – per permanent occupant	\$1,500/occ.			
Household linens (specifically including bedding, towels and kitchen linens) – per permanent occupant	\$400/occ.			
One electric razor, hair dryer, curling iron	\$150			
One vacuum	\$300			
Curtains and blinds – per essential room	\$50/per ess. room			
One iron	\$40			
One ironing board	\$30			
One telephone	\$30			
One radio	\$40			
Maintenance tools	\$100			
One lawn mower	\$250			
One outdoor trash can	\$100			
Other standard quality essential goods may be eligible	\$600			
<b>Total :</b>				<b>\$</b>

**SCHEDULE D – DAMAGES TO PRINCIPAL RESIDENCE AND ESSENTIAL ACCESS ROAD**

Financial assistance is granted to owners for damages caused to a principal residence, for emergency work and for the temporary work (listed in Parts 1 and 2 of Appendix C of the program). To qualify for financial assistance, damage to a principal residence must relate to damaged components of essential rooms and other components listed in Part 3 of Appendix C. However, Appendix L provides for certain exclusions. The essential rooms of a principal residence are the living room, kitchen, bathroom, laundry room and permanently occupied bedrooms. The total amount of financial assistance granted to owners for damage to a principal residence and its essential access road, not including emergency works and temporary works, may not exceed \$150,000. This amount is indexed on March 1 of each year starting on March 1, 2013 at a rate corresponding to increases in the overall average consumer price index for Quebec for the calendar year preceding the event.

Eligible damages are equal to whichever of the following amounts is lowest :

- The cost to repair damaged components;
- The replacement cost for equivalent quality components;
- The replacement cost for standard quality components.

**WATER LEVEL**

Check the unit of measurement used :     Inches       Feet       Centimeters       Meters

Basement : \_\_\_\_\_ Ground floor : \_\_\_\_\_ 2<sup>nd</sup> floor : \_\_\_\_\_

DESCRIPTION OF EMERGENCY WORKS AND TEMPORARY WORKS	AMOUNT CLAIMED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total :</b>	\$

DESCRIPTION OF DAMAGES TO PRINCIPAL RESIDENCE	AMOUNT CLAIMED
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total :</b>	\$

Financial assistance is granted to owners for damages caused to essential access road leading to a principal residence which they own or are responsible for maintaining. The amount of eligible damages is equal to the cost of the work required to ensure minimal and safe access to the principal residence. However, certain exclusions are provided in Appendix L.

DESCRIPTION OF DAMAGES TO ESSENTIAL ACCESS ROAD	AMOUNT CLAIMED
	\$
	\$
	\$
	\$
<b>Total :</b>	\$